

ACCESS AUDIT CHECKLIST: Sheet ...1.. of ...2....

Block...**I-Building** Date of survey.....**May 2020**.....

C – ENTRANCES, INCLUDING RECEPTION

Consider each question from the perspective of each type of disability:

- **Wheelchair**
- **Ambulant**
- **Dexterity**
- **Visual**
- **Auditory**
- **Comprehension**

Tick the Y or N column as appropriate and add notes if necessary

A mark in the 'N' column indicates that the element should be given consideration in the school's Accessibility Plan.

	Y	N	Notes
C01. Is the door clearly distinguishable from the facade?	√		
C02. If glass is it visible when closed?	√		
C03. Does the clear door opening or one leaf when opened permit passage of a wheelchair or double buggy?	√		
C04. Does it have a level or flush threshold, and a recessed matwell?	√		
C05. Is there visibility through the door/way from both sides at standing and seated levels?	√		
C06. Is there a minimum 300mm wide wheelchair manoeuvre space beside the leading edge of the door to clear doorswing?	√		
C07. Can the door furniture be used at both standing and seated height?	√		
C08. Can it be easily grasped and operated?	√		
C09. If the door has a closer mechanism does it have:	√		
(a) delayed closure action?	√		
(b) slow-action closer?	√		
(c) minimal closure pressure?	√		
C10. If the door is power-operated does it have visual and tactile information?	N/A		
C11. If the door is security-protected is the system suitable for use by and within reach of people with sensory or mobility impairments?	√		
C12. If there is a lobby, do the inner and outer doors meet the same criteria?	√		
C13. Do lobby layouts enable all users to clear one door before going through the next?	√		
C14. Are signs designed and positioned to inform those with visual impairments and wheelchair users with reduced eye-levels?	√		
C15. Does the lighting installation take account of the needs of visually disabled people?	√		

C16. Are floor surfaces:			
(a) slip-resistant, even when wet?	√		
(b) of a quality that is sympathetic to acoustics – i.e. not so “hard” as to cause acoustic confusion?	√		
(c) firm for wheelchair manoeuvre?	√		
C17. Are junctions between floor surfaces arranged in a way that avoids presenting tripping hazards and causing visual confusion?	√		
C18. Is any reception point suitable for approach and use from both sides by people in standing and seated positions?	√		
C19. Is it fitted with an induction loop?		√	
C20. If public telephone is available (say at reception, is it, and its instructions):		√	
(a) at a height suitable for all users?	N/A		
(b) equipped with inductive coupling?	N/A		
C21. For those progressing to other parts of the building is information provided by signs, supported by tactile information such as a map or model?		√	

General notes to block: